

**SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING & REGULATION**  
**South Carolina Board of Occupational Therapy Examiners**  
**Synergy Business Park, Kingtree Building**  
**Via Video/Teleconference**  
**Columbia SC 29211**

**Friday, November 4, 2022**

**Board Members Present**

Lesly W. James, Ph.D., OTR/L, Chairperson  
Ricardo Holmes, Sr., OTR/L, Vice-Chairperson  
Melissa Hevia, OTA  
Rebecca Coleman, OTR/L  
Leslie Lyerly, RN  
Nadine K. Hanner, OT

**Staff Present**

Mack Williams, Board Administrator  
Mary League, Esquire, Advice Counsel

Public notice of this meeting was properly posted at the SC Board of Occupational Therapy Synergy Business Park, Kingtree Building 110 Centerview Drive, held via video/teleconference and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Call to Order**

Dr. James, Chair called the meeting to order at 10:00am. The meeting was held via video/ teleconference.

**Approval of the Agenda:**

**Motion:** In open session, Mr. Holmes made a motion to approve the November 4, 2022 meeting agenda. The motion is seconded and approved.

**Approval / Disapproval of absent Members:**

All Members Present

**Approval of the Minutes:**

**Motion:** In open session, Mr. Holmes made a motion to approve the August 5, 2022, meeting minutes. The motion was seconded and approved.

**Office of Investigations and Enforcement (OIE/IRC) Report:** Mr. Ray presented the statistical report and training report to the Board.

The Board accepted both reports as information.

**IRC Recommendations**

Mr. Ray presented the IRC report to the Board. Case 2022-3 is recommended for formal complaint.

**Motion:** In open session, Mr. Holmes made a motion to accept the IRC recommendation for Case 2022-3. The motion was seconded and approved.

**Office of General Council (ODC) Report:** Ms. Baldwin, Office of Disciplinary Counsel, presented the ODC Report.

The Board accepted the ODC report as information.

**Finance Report:** Mr. Williams, Board Administrator, presented the financial report.

The Board accepted the finance report as information.

**Application Hearing:**

**Garrett Smith:** The purpose of this hearing was to determine whether Mr. Smith should be granted a license as an Occupational Therapist Assistant in South Carolina. Mr. Smith made an appearance by video conference and was not represented by legal counsel.

**Motion:** In open session, Ms. Lyerly made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during executive session. [10:25 am. – 10:33 am]

**Motion:** In open session, Ms. Lyerly made a motion to come out of executive session. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to grant Mr. Smith a license to practice as an Occupational Therapy Assistant. The motion was seconded and approved.

**Deb Carter- CE Broker Presentation:** Ms. Carter updated the Board on the CE Broker and the services they provide. The Board accepted the presentation as information.

**FAQ Committee Update:** Mr. Holmes updated the Board on the progress the FAQ Committee made with updating the FAQs.

**Motion:** In open session, Mr. Holmes made a motion to approve the FAQs as revised to include the RPP and the FAQs on Telehealth. The motion was seconded and approved.

**Jurisprudence Committee Update:** The Board discussed the Jurisprudence Updates.

**Motion:** In open session, Ms. Coleman made a motion to go into executive session. The motion was seconded and approved.

**Executive Session:** No votes were taken during executive session. [11:54 am. – 12:07 pm]

**Motion:** In open session, Ms. Hevia made a motion to come out of executive session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hanner made a motion to approve the Jurisprudence Exam with the updates presented. The motion was seconded and approved.

**2023 Annual Meetings:** The Board discussed the upcoming meetings.

**Motion:** In open session, Mr. Holmes made a motion to approve Ms. Hevia, Ms. Coleman and Ms. Lyerly to attend SCOTA then Mr. Holmes, Mr. Williams, Ms. Hanner and Dr. James for AOTA and Dr. James and Mr. Holmes for the National Academy. The motion was seconded and approved.

**Regulatory Review:** Ms. League presented the regulatory review.

**Motion:** : In open session, Mr. Holmes made a motion that a report be prepared by the board stating that no changes needed to be made to the regulations at this time with the exception of 94-10, which the board will review at a later date. The motion was seconded and approved.

**2023 Board Meeting Dates:** The board discussed meeting dates.

**Motion:** In open session, Ms. Hevia made a motion to approve the 2023 meeting dates February 3<sup>rd</sup>, May 12<sup>th</sup>, August 11<sup>th</sup> and November 17<sup>th</sup>. The motion was seconded and approved.

**Discussion Topics:**

**NBCOT Certification Date Book:** The Board discussed the NBCOT Certification Data Book.

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 1:50pm.